



**Parents Evening**  
**Tuesday 16<sup>th</sup> November and Thursday 18<sup>th</sup> November**  
**3:30 pm to 6:00 pm**

Dear Parents/Carers

Our Autumn Term parents evenings will be on **Tuesday 16<sup>th</sup> November and Thursday 18<sup>th</sup> November 2021**. All meetings will be held in the upper hall.

As on previous occasions, we will try to keep to your requested time, but some adjustments may be necessary if too many people choose a particular time. Teachers can only fit 10 minute slots in but will happily book another slot for you if you want further time to discuss.

Please complete and return the slip below to your child's teacher indicating your preference for an appointment time. These will be allocated on a first come first served basis so return your slips ASAP.

We need to see every child's parent/carer, this is really important to ensure the best support from home and school together.

**Slips must be returned by Thursday 11 November. Teachers will confirm your time on Friday 12<sup>th</sup> November.**

**ALL AFTER SCHOOL CLUBS WILL BE CANCELLED THIS WEEK**

Yours sincerely

Mrs Baxter  
Head of School

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**The Florence Nightingale Academy**

**Parents Evening -Tuesday 16<sup>th</sup> November and Thursday 18<sup>th</sup> November 2021**

Child's Name .....

Class .....

I would prefer a 10 minute appointment between (tick as appropriate)

	3.30 - 4.30	4.30 - 5.00	5.00 - 5.30	5.30- 5:50
Tuesday 16th				
Thursday 18th				

Signed ..... Parent/Carer



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Head of School: Mrs L Baxter

